

MINUTES

May 11, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 11th day of May, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, David Tinsley, Melinda Duke, Denise Ellison, Peggy Laizure, Deborah VanWye, Jennifer Griswold, Doug McKenzie, Louis Russell, Rhett Burnett, Dan Cary, Shari Kinney, Lindsey Bailey, Julia Curry, Terri Paxson, Marshall Hawkins, Susan Moffat, Bob Wood and Carri Moore.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of May 4, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to accept the bids and table the awarding to a later date, County Bid #FB-1413 – The purchase and installation of a 2' x 12' Reader Board Sign for the Cleveland County Fairgrounds.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to award per the bid summary and where the low bidder is not awarded there is an explanation, County Bid #HWY-1410 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2009 and ending on September 21, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Upon the request of Doug McKenzie, Administration Chief for the Sheriff's Office, Rod Cleveland moved, seconded by George Skinner, to award the bid to CDW Government, Inc., County Bid #SHE-1412 – Non-Encumbered Contract for the purchase of Laptop Computers & Accessories for the Sheriff's Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including twelve (12) months, with the option to renew up to three (3) years on an annual basis.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the resolution approving and authorizing the issuance by the Cleveland County Public Facilities Authority of up to Three Million Five Hundred Thousand Dollars (\$3,500,000) in bonds, notes or other evidences of indebtedness according to a plan of financing, on a taxable or tax-exempt basis to provide funds for the construction and equipping of a County Health Department Building to be located in Moore, Oklahoma (herein "Project") and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and approving and authorizing the execution and delivery of related documents including, but not limited to the Lease Agreement and the taking of all action in connection therewith.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Notice of Appointment for Gary Shawver, Karen Bray and as alternate Layton Goad as Receiving Officers for T2A, T3, BCI2, SA2, SA3 and BCI3 District #1 accounts.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract for Administrative Services between the Board of County Commissioners and Murphy & Associates, Inc. The compensation for Administrative Consulting Services not to exceed \$15,000.00 contingent on grant funds being approved and available.

(Note: George Skinner stated this was in conjunction with the Rural Water District #1 Grant)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Sheriff's Office and Network Alarm Services, Inc. for monthly alarm system monitoring at \$24.95 per month for the Sheriff Office Annex located at 114 S. Peters, Norman, OK. The period will be from March 1, 2009 through March 1, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Interlocal Cooperative Agreement between the Board of County Commissioners of Cleveland, Payne, Logan, Oklahoma, McClain, Garvin and Murray Counties for joint or cooperative action to perform any governmental service, activity or undertaking which the public agency is authorized by law to perform by establishing Circuit Engineering District 5 and desires use of the services through December 31, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Board of County Commissioners and Pottawatomie County Regional Juvenile Detention Center (aka Glenn Dale Carter Hall) for Juvenile Detention Services in the amount of \$20.39 per day per child from July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Resolution to reaffirming and/or amending the authority and duties of the Chairman in regards to office management and personnel.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the discussion, consideration, and/or action to approve the agreement and payment proposal between the Cleveland County Justice Authority and its Representative, Rees Associates, Inc. for the jail project.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Resolution disposing of equipment:

- a. #E223-5 Copier
- b. #E201-2 Typewriter
- c. #E222-0 Monitor
- d. #E222-1 Monitor
- e. #E222-2 TV-VCR
- f. #E222-3 Monitor
- g. #E222-5 Monitor
- h. #E222-7 Monitor
- i. #E222-11 Printer
- j. #E222-26 Laptop
- k. #E222-27 Laptop

- l. #E222-31 Computer & Monitor
- m. #E222-32 Computer & Monitor
- n. #E222-33 Computer & Monitor
- o. #E222-35 Computer & Monitor
- p. #E222-36 Computer & Monitor
- q. #E222-37 Computer & Monitor
- r. #E222-38 Computer & Monitor
- s. #E222-39 Computer
- t. #E223-2 Copier
- u. #E224-4 Printer
- v. #E229-6 LCD Projection Unit
- w. #E229-7 LCD Projection Unit
- x. #E233-0 Olympus D360L
- y. #E233-1 Sony MVICA
- z. #E233-2 Camcorder
- aa. #E299-1 Slide Projector
- bb. #E399-0 Utility Cart
- cc. #E750-0 Video Cassette Recorder
- dd. #E750-1 TV/VCR
- ee. #E750-2 Monitor
- ff. #E750-4 VCR

(The above items are from the OSU Extension Office and were traded or being declared surplus to be sold in the County Auction.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to strike from the agenda the discussion, consideration, and/or action to approve the following Resolution disposing of equipment:

- a. #SP105-4 Desk
- (The above item is from the Purchasing Department and is being junked.)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the April, 2009 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Tammy Howard, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Paula Roberts, Election Board Secretary
- e. Sandra DeSelms, County Treasurer
- f. Joe Lester, County Sheriff (Service Fees)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
09-5496 – B2B-300	Ben E. Keith	\$ 500.00
09-5497 – B2B-300	Sysco Food Services	5,000.00
09-5505 – B2A-500	Interstate Batteries	250.00
09-5506 – B2A-300	Elite Equipment Company, Inc.	500.00
b. Highway Fund		
09-5436 – T2A	C.L. Boyd Company, Inc.	2,699.45
09-5437 – T2A	Galeton Gloves	400.00
09-5476 – T2A	Department of Central Services	750.00
09-5502 – T2A	G & R Equipment Company	600.00
c. Sheriff's Revolving Fund		
09-5498 – CFBRE2-300	U.S. Foodservice, Inc.	2,000.00
d. Sheriff's Jail Fund		
09-5495 – CFBJ2-300	Ben E. Keith	2,500.00
e. Sheriff's Service Fee Fund		
09-5507 – CFB2-500	Slaughterville Tire Shop	350.00
f. Youth & Family Charity Juvenile Fund		
09-5444 – QSQ2	Bob Barker Company	500.00
09-5445 – QSQ2	Copelin's Office Center	500.00
09-5446 – QSQ2	Wal-Mart Community	1,000.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 288,412.67
T1C	\$ 4,035.03
T2A	\$ 2,380,763.91
T2B	\$ 48,462.22
<u>T3</u>	<u>\$ 2,061,538.21</u>
Total Unrestricted	\$ 4,783,212.04

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0044 – H2	09-0060 – T2A
09-0046 – H2	09-0073 – T2A
09-0055 – HR2	09-0091 – T2A
09-0327 – C2	09-0113 – T2A
09-3183 – B2A-500	09-0729 – T2A
09-3689 – SA2	09-4149 – T2A
09-5020 – B2A-500	
	09-4396 – CFBRE2-100
09-0123 – MD2	09-5014 – CFBRE2-300
	09-5097 – CFBRE2-300
09-3920 – CFB2-500	
	09-4189 – CFBC2-300

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 564,149.84
b. Highway Fund	356,228.23
c. Health Fund	7,188.56
d. Sheriff Service Fee Fund	48,815.84
e. Sheriff Revolving Fund	12,822.16
f. Sheriff Commissary Fund	1,112.00
g. Sheriff Jail Fund	4,752.41
h. County Clerk Lien Fee Fund	7,188.22
i. County Clerk Preservation Fund	2,585.65
j. Drug Court Revolving Adult Fund	200.06
k. S.T.O.P. Violence Against Women Fund	1,540.23
l. Assessor Revolving Fund	647.82
m. Fair Board Fund	1,175.56

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Cleveland called for miscellaneous discussion.

Julia Curry, Oklahoma Court Services, presented a presentation on the Willow View Cemetery project that was done by the Offenders on April 25, 2009. Ms. Curry also stated the program was in need of donated lawn equipment.

Teri Paxson stated they were in need of projects for the months of June, July & August.

Rusty Sullivan commended both ladies for a job well done.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(Clerk's note: Agenda was posted on 5-08-09 @ 8:03 a.m.)